



Open Position

We are seeking exemplary candidates for a **Director of Marketing, Communications, and Media Relations**.

Compensation and Benefits

The annual salary range for this position is **\$150,000-\$160,000** DOE.

Our benefits package for full-time positions includes 100% employer-paid medical, dental, and vision insurance premiums for employees and their dependents; a retirement plan with a 5% employer contribution and up to 4% employer match; generous paid vacation and sick time; and 14 paid holidays a year, including your birthday.

Working at Grace Cathedral

Grace Cathedral is the cathedral church of the Episcopal Diocese of California. Re-imagine church with courage, joy, and wonder is the Cathedral's mission, and its vision is a spiritually alive world.

Our staff, congregation, and board actively work to advance racial, gender, socio-economic, and LGBTQ+ justice, environmental stewardship, and an end to gun violence. We celebrate diversity, are committed to anti-racism, and seek candidates who will bring their unique experience to enrich our culture and organization. Reasonable accommodations will be provided to enable qualified individuals with disabilities to fulfill essential responsibilities of the position.

For most positions, it is not required to belong to or practice a particular faith in order to work here, but everyone on our team is expected to be aligned with the vision, mission, and values of Grace Cathedral and contribute to achieving its strategic goals.

Job Overview *(full job description provided upon request)*

The Director of Marketing, Communications, and Media Relations leads Grace Cathedral's integrated communications, marketing, digital engagement, and media relations. They are responsible for helping to advance the cathedral's visibility, audience engagement, and revenue goals through strategic storytelling, brand management, media relations, digital innovation, and performance-driven marketing. They oversee a team of marketing and communications professionals and are expected to provide organizational leadership while remaining actively engaged in day-to-day execution of communications, media relations, audience development, community engagement, content creation, and partnership development.

Job Requirements

- Bachelor's degree required; advanced degree preferred
- 10 or more years of progressively responsible experience in marketing, communications, media relations, digital strategy, public relations, or related fields
- Demonstrated success leading high-performing teams and managing complex cross-functional initiatives
- Proven experience developing and executing strategic marketing and communications plans with measurable outcomes
- Strong media relations experience, including successful placement of stories and cultivation of press relationships
- Experience managing social media, digital marketing, audience development, website strategy, and content creation
- Excellent writing, editing, storytelling, and presentation skills
- Experience overseeing photography, video production, livestreaming, and multimedia content
- Strong analytical, organizational, project management, and budget management skills
- Ability to interpret data and translate insights into actionable strategies
- Demonstrated ability to think creatively and strategically, generating innovative ideas that expand audience engagement, visibility, participation, and organizational impact
- Understanding of faith-based organizations, arts and culture programming, community engagement, and social justice
- Strong relationship-building skills and comfort serving as a public-facing representative of the cathedral

How to apply

Please email your cover letter and résumé to melisab@gracecathedral.org